GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service
Authorized Federal Supply Schedule FSS Price List

Online access to contract ordering information, terms and conditions, pricing, and the option to create an electronic delivery order are available through GSA Advantage!®. The website for GSA Advantage!® is: https://www.GSAAdvantage.gov.

MULIPLE AWARD SCHEDULE (MAS)

Professional Services - Business Administrative Services, Financial Services, Logistical Services, Environmental Services, Technical and Engineering Services (non-IT)
Scientific Management and Solutions - Testing and Analysis
Information Technology - IT Services, Electronic Commerce
FSC/PSC Code: R704, R703, R425, F999, R499, DA01, R408, V122

Contract Number: GS-00F-0007X

Contract Period: April 1, 2011 through March 31, 2026

PotomacWave Consulting, Inc.
1725 DUKE ST, # 320
ALEXANDRIA, VA 22314-3456

Business Size: Other than small business

Telephone: 703-997-6066
FAX Number: 703-842-6169
Web Site: https://www.potomacwave.com/
E-mail: Contracts@potomacwave.com
Contract Administration: Jennifer Harris

Price List Current through Modification PA-0048 effective March 25, 2024

For more information on ordering go to the following website: https://www.gsa.gov/schedules.

CUSTOMER INFORMATION:

1a. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s): 522310 (Financial Advising, Loan Servicing and Asset Management Services), 531210 (Financial Asset Resolution Services), 541219 (Budget and Financial Management Services), 541330ENG (Engineering Services), 541370GIS (Geographic Information Systems (GIS) Services), 541380 (Testing Laboratory Services), 54151S (Information Technology Professional Services), 541611 (Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services), 541614SVC (Supply and Value Chain Management), 541620 (Environmental Consulting Services), 541715 (Engineering Research and Development and Strategic Planning), 54151ECOM (Electronic Commerce and Subscription Services), OLM (Order-Level Materials (OLM))

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Price List

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See Price List

2. Maximum Order: $250,000 (541380, OLM); $500,000 (54151S, 54151ECOM); $1,000,000.00 (All Other SINs)

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.

7. Quantity discounts: None Offered

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery: Contact Contractor

10c. Overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements: Contact Contractor

11. F.O.B Points(s): Destination

12a. Ordering Address(es): Same as Contractor

12b. **Ordering procedures:** See Federal Acquisition Regulation (FAR) 8.405-3

13. Payment address(es): Same as company address

14. Warranty provision: Contractor's standard commercial warranty.

15. Export Packing Charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Environmenta1 attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services offered and show where full details can be found (e.g., Contractor's website or other location). ICT accessibility standards can be found at https://www.section508.gov/ N/A

23. Unique Entity Identifier (UEI) number: S5ZCFWYN4KK3

24. Notification regarding registration in System for Award Management (SAM) database: Registered

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable wage determination number.

PotomacWave Consulting GSA Schedule Price List

PotomacWave Consulting, Inc. provides Professional Services within Management Consulting, Information Technology, Finance and Accounting, and Mechanical and Civil Engineering Disciplines. PotomacWave updates our Professional Services pricing periodically to reflect current rates.

Labor Category	Hourly Rate	Terms
Subject Matter Expert II	$216.00	
Technical Expert II	$216.00	Pricing is for both Contractor Facility and Government Site. Pricing effective as of 9/28/16.
Subject Matter Expert I	$166.61	
Technical Expert I	$166.61	
Senior Manager	$155.00	
Senior Technology Manager	$155.00	
Manager II	$143.41	
Technology Manager II	$143.41	
Manager	$127.52	
Technology Manager	$127.52	
Senior Consultant II	$151.20	
Senior Technology Consultant II	$151.20	
Senior Consultant I	$135.00	
Senior Technology Consultant I	$135.00	
Topical Advisor	$127.52	
Technology Advisor	$127.52	
Mid-level Consultant III	$124.20	
Mid-Level Technology Consultant III	$124.20	
Mid-level Consultant II	$115.00	
Mid-level Technology Consultant II	$115.00	
Mid-level Consultant	$100.00	
Mid-level Technology Consultant	$100.00	
Consultant II	$90.00	
Technology Consultant II	$90.00	
Consultant	$80.00	
Technology Consultant	$80.00	
Analyst	$60.00	
Technology Analyst	$60.00	
Logistician (SME)	$148.57	
Logistician (Senior)	$111.13	
Logistician (Journeyman)	$88.25	

PotomacWave Consulting Labor Category Descriptions for Management Consulting, Financial Management, Engineering Professional Services, Supply and Value Chain Management, Operations & Maintenance Logistics Management and Support Services, Environmental Consulting Services, and Geographic Information Systems (GIS) Services
Effective 5-21-2018

It is PotomacWave's policy to recruit, hire, and retain highly qualified and skilled individuals with the necessary experience, educational background, and training to perform and succeed.

PotomacWave management reserves the right to substitute experience for education and to determine necessary training or certifications on a per job/project/contract basis as these requirements vary by client and the expertise necessary for a given project or engagement. Typically, PotomacWave performs the following substitutions for Educational Background:

Degree	Degree & Experience Substitution	Related Experience Substitution
Associate's	2 years	2 years
Bachelor's	Associate's + 2 years	4 years
Master's	Bachelor's + 2 years	6 years

Labor Category: Subject Matter Expert II
Functional Responsibilities:
For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:
• Provides expertise to client and/or project team in a given subject area
• Leads and represents project with clients and stakeholders at meetings and briefings
• Provides knowledge sharing and mentoring to staff
• Prepares documentation, reports, and other deliverables for client approval
• Analyzes, researches, and develops client solutions and supports implementation and client acceptance process of deliverables
Minimum Years of Experience: Five years of experience in the industry or related discipline; possesses specific knowledge or skillset in a given area such as Project Management, Technology, Mechanical or Civil Engineering, Finance, Accounting, Strategy, Acquisition, or other area relevant to client and project requirements.
Minimum Educational/Degree Requirements: Master's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.
Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Subject Matter Expert I

Functional Responsibilities:

For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:
- Provides expertise to client and/or project team in a given subject area
- Leads and represents project with clients and stakeholders at meetings and briefings
- Provides knowledge sharing and mentoring to staff
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions and supports implementation and client acceptance process of deliverables

Minimum Years of Experience: Five years of experience in the industry or related discipline; possesses specific knowledge or skillset in a given area such as Project Management, Technology, Mechanical or Civil Engineering, Finance, Accounting, Strategy, Acquisition, or other area relevant to client and project requirements.

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.

Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Senior Manager

Functional Responsibilities:

For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:
- Leads a project, effort, task, or workstream and is responsible for integrating all aspects of the overall solution or approach to client deliverables as required, to include:
  - Developing a project plan and timeline for deliverables
  - Setting approach, methodology, and deliverable scope, format, and frequency
  - Integrating team and staff expertise to produce high quality deliverables
  - Serves as day to day interface with client regarding all communication on scope and deliverables
  - Addresses client challenges or issues
- Leads and represents project with clients and stakeholders at meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation

Minimum Years of Experience: Six years of experience in the industry or related discipline to include three years in a supervisory or lead role for a project or effort.

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.

Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Manager II

Functional Responsibilities:

For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:

- Leads a project, effort, task, or workstream and is responsible for integrating all aspects of the overall solution or approach to client deliverables as required, to include:
    - Developing a project plan and timeline for deliverables
    - Setting approach, methodology, and deliverable scope, format, and frequency
    - Integrating team and staff expertise to produce high quality deliverables
    - Serves as day to day interface with client regarding all communication on scope and deliverables
    - Addresses client challenges or issues
- Leads and represents project with clients and stakeholders at meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation

Minimum Years of Experience: Five years of experience in the industry or related discipline to include three years in a supervisory or lead role for a project or effort.

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.

Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Manager

Functional Responsibilities:

For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:

- Leads a project, effort, task, or workstream and is responsible for integrating all aspects of the overall solution or approach to client deliverables as required, to include:
    - Developing a project plan and timeline for deliverables
    - Setting approach, methodology, and deliverable scope, format, and frequency
    - Integrating team and staff expertise to produce high quality deliverables
    - Serves as day to day interface with client regarding all communication on scope and deliverables
    - Addresses client challenges or issues
- Leads and represents project with clients and stakeholders at meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation

Minimum Years of Experience: Five years of experience in the industry or related discipline to include two years in a supervisory or lead role for a project or effort.

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.

Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Senior Consultant II
Functional Responsibilities:
For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions: • Expertise in analysis and developing methodologies and applying best practices to produce high quality deliverables • Leads client teams and represents project management at client meetings and briefings • Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach • Understands client environment and assists project management in addressing client challenges or issues • Prepares documentation, reports, and other deliverables for client approval • Analyzes, researches, and develops client solutions with team and supports team in implementation
Minimum Years of Experience: Seven years of experience in the industry or related discipline
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.
Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Senior Consultant I
Functional Responsibilities:
For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions: • Expertise in analysis and developing methodologies and applying best practices to produce high quality deliverables • Leads client teams and represents project management at client meetings and briefings • Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach • Understands client environment and assists project management in addressing client challenges or issues • Prepares documentation, reports, and other deliverables for client approval • Analyzes, researches, and develops client solutions with team and supports team in implementation
Minimum Years of Experience: Six years of experience in the industry or related discipline
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.
Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Topical Advisor
Functional Responsibilities:
For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions: • Provide specific expertise and serve in an advisory capacity for a given topic area/s such as Finance, Accounting, Engineering, Project Management, Strategic Planning, Acquisition, or Technology

• Expertise in analysis and defining client needs and applying methodologies to produce high quality

deliverables
- Leads client teams and represents project management at client meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Understands client environment and assists project management in addressing client challenges or issues
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables

Minimum Years of Experience: Three years of experience in the industry or related discipline

Minimum Educational/Degree Requirements: Master's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.

Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

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Labor Category: Mid-Level Consultant III

Functional Responsibilities:

For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:
- Expertise in analysis and defining client needs and applying methodologies to produce high quality deliverables
- Assists project management to lead client teams
- Supervises junior staff and reviews work for accuracy and quality of approach
- Understands client environment and assists project management in addressing client challenges or issues
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation

Minimum Years of Experience: Up to five years of experience in the industry or related discipline

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.

Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

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Labor Category: Mid-Level Consultant II

Functional Responsibilities:

For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:
- Expertise in analysis and defining client needs and applying methodologies to produce high quality deliverables
- Assists project management to lead client teams
- Supervises junior staff and reviews work for accuracy and quality of approach
- Understands client environment and assists project management in addressing client challenges or issues
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables

Minimum Years of Experience: Four years of experience in the industry or related discipline
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.
Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Mid-Level Consultant
Functional Responsibilities: **For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:** • Strong proficiency in analysis and defining client needs and applying methodologies • Assigns specific work tasks to more junior staff and supports project management as needed to lead client teams • Familiarity with client issues • Prepares documentation, reports, and other deliverables for client approval • Analyzes, researches, and develops client solutions with team and supports team in implementation
Minimum Years of Experience: Three years of experience in the industry or related discipline
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.
Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Consultant II
Functional Responsibilities: **For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:** • Proficiency in analysis and defining business needs and applying methodologies • Assigns specific work tasks to more junior staff and supports project management as needed • Prepares documentation, reports, and other deliverables for client approval • Analyzes, researches, and develops client solutions with team and supports team in implementation
Minimum Years of Experience: Two years of experience in the industry or related discipline
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.
Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Consultant
Functional Responsibilities: **For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:** • Leverages related experience to provide analysis support to the project team while assisting in the development of an approach or identified methodology to support deliverable development • Assigns specific work tasks to more junior staff • Prepares documentation, reports, and other deliverables for client approval • Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables

Minimum Years of Experience: One year of experience in the industry or related discipline
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.
Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Analyst
Functional Responsibilities:
For stated discipline: Management Consulting, Information Technology, Finance and Accounting, Mechanical and Civil Engineering, Logistics, or Environmental Consulting performs the following functions:
• Analyzes information and other project requirements
• Develops project documentation, technical or functional documentation, and conducts research under management supervision
• Assists in drafting and preparing project deliverables
Minimum Years of Experience: Not required
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: business administration, finance, accounting, engineering, economics, MIS, or another subject area.
Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

PotomacWave Consulting Labor Category Descriptions for IT Services
Effective 9-28-2016

It is PotomacWave's policy to recruit, hire, and retain highly qualified and skilled individuals with the necessary experience, educational background, and training to perform and succeed.

PotomacWave management reserves the right to substitute experience for education and to determine necessary training or certifications on a per job/project/contract basis as these requirements vary by client and the expertise necessary for a given project or engagement. Typically, PotomacWave performs the following substitutions for Educational Background:

Degree	Degree & Experience Substitution	Related Experience Substitution
Associate's	2 years	2 years
Bachelor's	Associate's + 2 years	4 years
Master's	Bachelor's + 2 years	6 years

Labor Category: Technical Expert II
Functional Responsibilities:
For stated discipline: Information Technology performs the following functions:
- Provides expertise to client and/or project team in a given technology area to include Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support   - Leads and represents project with clients and stakeholders at meetings and briefings   - Provides knowledge sharing and mentoring to staff   - Prepares documentation, reports, and other deliverables for client approval   - Analyzes, researches, and develops client solutions and supports implementation and client acceptance process of deliverables   - Can serve in project management lead role as required by client
Minimum Years of Experience: Five years of experience in the industry or related discipline; possesses specific knowledge or skillset in Information Technology relevant to client and project requirements.
Minimum Educational/Degree Requirements: Master's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.
Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Technical Expert I

Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Provides expertise to client and/or project team in a given technology area to include Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
- Leads and represents project with clients and stakeholders at meetings and briefings
- Provides knowledge sharing and mentoring to staff
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions and supports implementation and client acceptance process of deliverables
- Can serve in project management lead role as required by client

Minimum Years of Experience: Five years of experience in the industry or related discipline; possesses specific knowledge or skillset in Information Technology relevant to client and project requirements.

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Senior Technology Manager

Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Leads a project, effort, task, or workstream and is responsible for integrating all aspects of the overall solution or approach to client deliverables as required, to include:
    - Developing a project plan and timeline for deliverables
    - Setting approach, methodology, and deliverable scope, format, and frequency
    - Integrating team and staff expertise to produce high quality deliverables
    - Serves as day to day interface with client regarding all communication on scope and deliverables
    - Addresses client challenges or issues
- Leads and represents project with clients and stakeholders at meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables to include Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support

Minimum Years of Experience: Six years of experience in the Information Technology discipline to include three years in a supervisory or lead role for a project or effort.

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Technology Manager II

Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Leads a project, effort, task, or workstream and is responsible for integrating all aspects of the overall solution or approach to client deliverables as required, to include:
    - Developing a project plan and timeline for deliverables
    - Setting approach, methodology, and deliverable scope, format, and frequency
    - Integrating team and staff expertise to produce high quality deliverables
    - Serves as day to day interface with client regarding all communication on scope and deliverables
    - Addresses client challenges or issues
- Leads and represents project with clients and stakeholders at meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables to include Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support

Minimum Years of Experience: Five years of experience in the Information Technology discipline to include three years in a supervisory or lead role for a project or effort.

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Technology Manager

Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Leads a project, effort, task, or workstream and is responsible for integrating all aspects of the overall solution or approach to client deliverables as required, to include:
    - Developing a project plan and timeline for deliverables
    - Setting approach, methodology, and deliverable scope, format, and frequency
    - Integrating team and staff expertise to produce high quality deliverables
    - Serves as day to day interface with client regarding all communication on scope and deliverables
    - Addresses client challenges or issues
- Leads and represents project with clients and stakeholders at meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables to include Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support

Minimum Years of Experience: Five years of experience in the Information Technology discipline to include two years in a supervisory or lead role for a project or effort.

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include:

Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Senior Technology Consultant II
Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Expertise in analysis and developing methodologies and applying best practices to produce high quality deliverables related to Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
- Leads client teams and represents project management at client meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Understands client environment and assists project management in addressing client challenges or issues
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables

Minimum Years of Experience: Seven years of experience in Information Technology or related discipline

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Senior Technology Consultant I
Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Expertise in analysis and developing methodologies and applying best practices to produce high quality deliverables related to Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
- Leads client teams and represents project management at client meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Understands client environment and assists project management in addressing client challenges or issues
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables

Minimum Years of Experience: Six years of experience in Information Technology or related discipline

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Technology Advisor

Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Provide specific expertise and serve in an advisory capacity for a given topic area within Information Technology
- Expertise in analysis and defining client needs and applying methodologies to produce high quality deliverables related to Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
- Leads client teams and represents project management at client meetings and briefings
- Provides knowledge sharing and mentoring to staff and reviews work for accuracy and quality of approach
- Understands client environment and assists project management in addressing client challenges or issues
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables

Minimum Years of Experience: Three years of experience in Information Technology or related discipline

Minimum Educational/Degree Requirements: Master's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Mid-Level Technology Consultant III

Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Expertise in analysis and defining client needs and applying methodologies to produce high quality deliverables related to Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
- Assists project management to lead client teams
- Supervises junior staff and reviews work for accuracy and quality of approach
- Understands client environment and assists project management in addressing client challenges or issues
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables

Minimum Years of Experience: Up to five years of experience in Information Technology or related discipline

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Mid-Level Technology Consultant II

Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Expertise in analysis and defining client needs and applying methodologies to produce high quality deliverables related to Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
- Assists project management to lead client teams
- Supervises junior staff and reviews work for accuracy and quality of approach
- Understands client environment and assists project management in addressing client challenges or issues
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables

Minimum Years of Experience: Four years of experience in Information Technology or related discipline

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Mid-Level Technology Consultant

Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Strong proficiency in analysis and defining client needs and applying methodologies related to Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
- Assigns specific work tasks to more junior staff and supports project management as needed to lead client teams
- Familiarity with client issues
- Prepares documentation, reports, and other deliverables for client approval
- Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables

Minimum Years of Experience: Three years of experience in Information Technology or related discipline

Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Technology Consultant II

Functional Responsibilities:

For stated discipline: Information Technology performs the following functions:

- Proficiency in analysis and defining business needs and applying methodologies related to Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
- Assigns specific work tasks to more junior staff and supports project management as needed
- Prepares documentation, reports, and other deliverables for client approval

•   Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables
Minimum Years of Experience: Two years of experience in Information Technology or related discipline
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.
Applicable Training or Certification Requirements: Determined on a per job/project/contract basis

Labor Category: Technology Consultant
Functional Responsibilities:
For stated discipline: Information Technology performs the following functions:
•   Leverages related experience to provide analysis support to the project team while assisting in the development of an approach or identified methodology to support deliverable development related to Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
•   Assigns specific work tasks to more junior staff
•   Prepares documentation, reports, and other deliverables for client approval
•   Analyzes, researches, and develops client solutions with team and supports team in implementation and client acceptance process of deliverables
Minimum Years of Experience: One year of experience in Information Technology or related discipline
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.
Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Technology Analyst
Functional Responsibilities:
For stated discipline: Information Technology performs the following functions:
•   Analyzes information and other project requirements related to Software Development, Network/Systems Engineering, Technology Architecture, or Technology Support
•   Develops project documentation, technical or functional documentation, and conducts research under management supervision
•   Assists in drafting and preparing project deliverables
•   Supports team in implementation and client acceptance process of deliverables
Minimum Years of Experience: Not required
Minimum Educational/Degree Requirements: Bachelor's Degree in a relevant field which may include: Computer Science, MIS, or another related subject area.
Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

PotomacWave Consulting Labor Category Descriptions for Supply and Value Chain Management, Operations & Maintenance Logistics Management and Support Services
Effective 5-21-2018

It is PotomacWave's policy to recruit, hire, and retain highly qualified and skilled individuals with the necessary experience, educational background, and training to perform and succeed.

PotomacWave management reserves the right to substitute experience for education and to determine necessary training or certifications on a per job/project/contract basis as these requirements vary by client and the expertise necessary for a given project or engagement. Typically, PotomacWave performs the following substitutions for Educational Background:

Degree	Degree & Experience Substitution	Related Experience Substitution
Associate's	2 years	2 years
Bachelor's	Associate's + 2 years	4 years
Master's	Bachelor's + 2 years	6 years

Labor Category: Logistician (SME)
Functional Responsibilities: **For stated discipline: Logistics performs the following functions:**   A Subject Matter Expert is an individual whose qualifications and/or particular expertise are exceptional and/or highly unique. Subject Matter Experts do not have specific experience/education qualifications but are typically identified as recognized Industry leaders for a given area of expertise. Subject Matter Experts typically perform the following kinds of functions: Initiates, supervises, and/or develops requirements from a project's inception to conclusion for complex to extremely complex programs; Provides strategic advice, technical guidance and expertise to program and project staff; Provides detailed analysis, evaluation and recommendations for improvements, optimization development, and/or maintenance efforts for client-specific or mission critical challenges/issues; Consults with client to define need or problem supervises studies and leads surveys to collect and analyze data to provide advice and recommend solutions. Analyze and coordinate the logistical functions of a firm or organization. Responsible for the entire life cycle of a product, including acquisition, distribution, internal allocation, delivery, and final disposal of resources.
Minimum Years of Experience: Seven years of experience in the industry or related discipline; possesses specific knowledge or skillset in Logistics relevant to client and project requirements.
Minimum Educational/Degree Requirements: BA/BS or MA/MS degree in a relevant field
Applicable Training or Certification Requirements: Relevant Logistics certifications to be determined on a per job/project/contract basis

Labor Category: Logistician (Senior)
Functional Responsibilities:
For stated discipline: Logistics performs the following functions: A Senior labor category typically works on high-visibility or mission critical aspects of a given program and performs all functional duties independently. A Senior labor category may oversee the efforts of less senior staff and/or be responsible for the efforts of all staff assigned to a specific job. Analyze and coordinate the logistical functions of a firm or organization. Responsible for the entire life cycle of a product, including acquisition, distribution, internal allocation, delivery, and final disposal of resources.
Minimum Years of Experience: Five years of experience in the industry or related discipline; possesses specific knowledge or skillset in Logistics relevant to client and project requirements.
Minimum Educational/Degree Requirements: BA/BS or MA/MS degree in a relevant field
Applicable Training or Certification Requirements: Relevant Logistics certifications to be determined on a per job/project/contract basis

Labor Category: Logistician
Functional Responsibilities:
Performs all functional duties independently. Analyze and coordinate the logistical functions of a firm or organization. Responsible for the entire life cycle of a product, including acquisition, distribution, internal allocation, delivery, and final disposal of resources.
Minimum Years of Experience: Three years of experience in the industry or related discipline; possesses specific knowledge or skillset in Logistics relevant to client and project requirements.
Minimum Educational/Degree Requirements: BA/BS or MA/MS degree in a relevant field
Applicable Training or Certification Requirements: Relevant Logistics certifications to be determined on a per job/project/contract basis

PotomacWave SIN 54151ECOM GSA Schedule Price List
FedDataCheck

SIN	Part Number	Product Name	Product Description	UOI	GSA Price
54151ECOM	FDC-S-UL	Standard FedDataCheck Subscription (Over 100,000 FPDS transactions per year). Includes Contractor Responsibility Assessment reporting.	FedDataCheck helps U.S. contracting departments improve their Federal Procurement Data System (FPDS) reporting data quality, automate contractor responsibility assessment (CRA) reports, and have access to hundreds of procurement metric reports relevant to the top priorities in federal procurement. FedDataCheck is a firm fixed price subscription-based product. The FedDataCheck team is continuously adding new reports and features to FedDataCheck based on policy changes and new priorities in federal procurement. FedDataCheck has procurement metric reports that are made available to federal FedDataCheck subscribing departments for no additional fee. FedDataCheck also has three premium features that can be added to a standard FedDataCheck subscription for an additional cost. These Premium features are: FedDataCheck autoCorrect and FedDataCheck Category Management Solution	MO	$84,050.38
54151ECOM	FDC-CRA-100	Contractor Responsibility Assessment (CRA) reporting (cost per user, up to 100 users)	The FedDataCheck Contractor Responsibility Assessment (CRA) Application allows federal contracting officials to request a CRA report on demand via email. Users of this application send an entity's Unique Entity Identifier (UEI) number in the subject line of an email to vendorreport@feddatacheck.net. Within two minutes of sending the request the user will receive a comprehensive CRA report in their email inbox. The report identifies any issues the vendor may have in systems like the System for Award Management (SAM), FPDS, the GSA eLibrary, and the D2D Acquisition Gateway. This application saves contracting officials time by pulling this data instantly from multiple federal databases and by providing an easy-to-read report with a color system to allow the requesting user to quickly assess the responsibility of a vendor. The CRA is a part of the Standard FedDataCheck subscription, but may also be purchases separately.	EA	$740.55

SIN	Part Number	Product Name	Product Description	UOI	GSA Price
54151ECOM	FDC-CRA-Y-UL	Contractor Responsibility Assessment (CRA) reporting (flat rate, unlimited users)	The FedDataCheck Contractor Responsibility Assessment (CRA) Application allows federal contracting officials to request a CRA report on demand via email. Users of this application send an entity's Unique Entity Identifier (UEI) number in the subject line of an email to vendorreport@feddatacheck.net. Within two minutes of sending the request the user will receive a comprehensive CRA report in their email inbox. The report identifies any issues the vendor may have in systems like the System for Award Management (SAM), FPDS, the GSA eLibrary, and the D2D Acquisition Gateway. This application saves contracting officials time by pulling this data instantly from multiple federal databases and by providing an easy-to-read report with a color system to allow the requesting user to quickly assess the responsibility of a vendor. The CRA is a part of the Standard FedDataCheck subscription, but may also be purchases separately.	EA	$426,559.19
54151ECOM	FDC-A-UL	FedDataCheck autoCorrect (Over 100,000 FPDS transactions per year)	FedDataCheck autoCorrect is a premium FedDataCheck feature that both identifies reporting errors in FPDS and automatically corrects those reporting errors. Using a decade's worth of data showing how reporting errors have been correct in the past, FedDataCheck is able to determine what the correct code value should be for a field with a flagged reporting error. Using a custom process, FedDataCheck autoCorrect can execute an automatic correcting action in FPDS. Contracting officials are still informed about any flagged reporting error, so they can understand what type of error occurred and decrease the chance of a similar error occurring again in the future. When contracting officials are informed about the reporting error and FedDataCheck's plan to make an automatic correction, they have the option to cancel the scheduled correction. This application helps save time and increase compliance, without sacrificing the educational benefit of FedDataCheck's data check process.	MO	$35,546.60

SIN	Part Number	Product Name	Product Description	UOI	GSA Price
54151ECOM	FDC-CM-UL	FedDataCheck Category Management Solution (Over 100,000 FPDS transactions per year)	The FedDataCheck Category Management solution is a premium feature offered to federal departments who subscribe to FedDataCheck. FedDataCheck provides a dashboard along with related email alerts and data collection forms to track and promote Best in Class (BIC) and Spend Under Management (SUM) utilization. The Category Management Dashboard is made up of reports analyzing BIC and SUM spend at the department with drill to detail capability to see contract details and utilization percentages at individual contracting organizations and offices. Data shown in the dashboard comes from FPDS, SAM, and the D2D Acquisition Gateway. The dashboard also contains reports on mismatched dollar values on tier 2 and BIC contracts reported in FPDS and the D2D dashboard. This report has helped address inconsistencies that were causing BIC and Tier 2 spend to be under reported at various federal contracting departments.	MO	$35,546.60
54151ECOM	FDC-AdHoc-5	On demand reporting, email alerts, and data collection forms	Up to five (5) new reports, operational adjustments to existing reports, dashboards, new email alert automations, or web based forms to be produced an option year	EA	$102,770.78